



In Association with



New Orleans Original Brass Festival Vendor Application

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Brass Festival Vendor Application

SUBMISSION DEADLINE: February 22, 3:00PM CST

QUESTION SUBMISSION DEADLINE: February 15, 2019

Questions may be submitted via email no later than February 12, 2019 to:

Contact Name: Gary Netter
Contact Address: 7935 Forshey St.
New Orleans, Louisiana 70125

Telephone Number: 504-296-5935
Email Address: garynetter@gmail.com

INTRODUCTION

Next To Eat invites and welcomes vendor applications for the First New Orleans Original Brass Fest Celebration Produced by Save our Brass Culture Foundation. Please take the time to carefully read and become familiar with the application requirements. All applications submitted for consideration must be received on or before specified above under the "SUBMISSION DEADLINE."

PROJECT AND LOCATION

The application is being submitted for Street food, arts & craft vendors which will be located at Armstrong Park, 701 N Rampart St., New Orleans, Louisiana 70116 on Saturday, March 16, 2019.

PROJECT MANAGER CONTACT INFORMATION

The following individual(s) are the assigned contacts for the following:

For questions or information regarding Food Selection & vendor logistics contact:

Name: Gary Netter
Title: Vendor Coordinator
Phone: 504-296-5935
Email: garynetter@gmail.com

PROJECT OBJECTIVE

The goal of this project is to provide food, art & craft to the guests of the 2019 New Orleans Original Brass Fest Celebration on Saturday, March 2019. Each vendor should provide two/three different food or arts & craft items. Vendors are required to supply servings, arts & crafts for the duration of the event from – 11am – 8pm.

Each dish could be a single serving showcasing your food style, or ideal combination would be a protein base dish and a vegetable or starch based item.

All service-ware including cardboard boats, forks, napkins should be provided by the vendors.

Arts & craft vendors must come with enough materials to sell until duration of event

Staffing should be sufficient to serve guests from your food truck, stall, or setting.

Proof of inspection and certificates is required for all booths, tents, propane tanks, portable generators, charcoal grills, electrical appliances, fire extinguishers and any other festival equipment will be required before acceptance

- Cooking tents using a liquid or gas fuel shall have a minimum 2A:20-B:C rating fire extinguishers in tent accessible in open ready for quick use!
- Cooking tents using solid fuel shall have a minimum 6L Class K for solid fuel fire extinguisher within 30 feet and in tent!
- Cooking tents that have deep fryers shall have a “K” rated fire extinguisher within 30 feet in tent!

In All cooking tents it is recommended that there be a 2A:20-B:C and a “K” rated located within the tent and no more than 30 feet reach.

Smoking shall not be permitted in tents, or around structure of the tent. “No Smoking” signs shall be Posted.

No open flame cooking under tent and 20’ from any other tent.

All vendors should be aware that the fire marshall will inspect the site prior the opening of the festival, and that all of the items contained are the responsibility of the vendor and must be in place or the vendor will not be allowed to open for business.

All tents shall be made from flame resistant material. A certificate from the manufacturer will be required if a label certifying flame resistance is not permanently attached to the tent or flap.

SCHEDULED TIMELINE

The following timeline has been established to ensure that our project objective is achieved; however, the following project timeline shall be subject to change when deemed necessary by management.

MILESTONE DATES

Application Submitted: February 22, 2019

Vendor Logistics Meeting: March 2, 2109

Notification of Application Acceptance February 28, 2019

Vendor Final Meeting: March 9, 2019

I understand that Brass Fest is not responsible for the financial success of my booth or vendor space and will not issue a refund for any reason, including weather, if I am unsatisfied with my booth. I certify that the information on my application is true and correct, and that I read the information, rules, and regulations, and understand and agree by them.

Signature of Vendor: _____

Date: _____



VENDORS APPLICATION
Event: Saturday March 16, 2019
11:00a.m - 8:00p.m

Set up time: 7:00 am. Break down time: 8:00 pm

Company: _____ Phone: _____
 Contact Person: _____ Email: _____
 Address: _____ website: _____
 City/State/Zip _____ Tax I.D. #: _____

Vendors must provide their own equipment: tents, tables, chairs, sandbags to weigh down your tent

****All fees are non-refundable **No electricity or running water is available**

Vendors are responsible for leaving the area in the same condition as they found it

We reserve the right to censor any booth.

An Event Banner will be provided: _____
 Please print Business Name clearly

Vending Cost:

- { } Food Trucks/food vendors and arts/crafts 10/20 tent \$500 { } Food vendors and arts/crafts 10/10 tent \$250
- { } Arts/Crafts vendor space (NO TENT) \$150

Make all checks payable to Save Our Brass Culture Foundation

(booth is not reserved until Check has cleared the bank)

Cashapp \$XXXXXXXX • Paypal

Price range of the items(s) you will be selling. From\$_____ to \$_____.

Please describe all items for sale on your menu or in your booths in detail.

Attach second sheet or Menu (if necessary).

Insurance Requirement

Vendor must provide with this executed lease, a public liability insurance policy in which both City and vendor are named as insured of an acceptable certificate of insurance with minimum policy limits of \$1,000,000.00 for injuries, including weather, sustained by one or more persons, and \$25,000.00 for property damage; the term of such coverage to coincide with the dates; times and purpose of this agreement. Failure to provide the insurance certificate will result in cancellation of this lease and loss of deposit.

Signature: _____ Date: _____